**Switlik Elementary 5th Grade Moving Up Ceremony Information**

May 10, 2021

Dear Switlik School 5th Grade Families,

How quickly these elementary years have gone by! As we approach the end of this historic school year, I’m happy to announce that we will be able to formally recognize our 5th graders as they “move up” to Middle School. We are so proud of all of our students as they embark on the next chapter of their educational journey.

**We are looking forward to coming together in person to celebrate the achievements of our students during our 5th Grade Moving Up Ceremonies on Thursday, June 10, 2021 (see class times below).**

The COVID-19 requirements for indoor celebrations have recently been updated and the plan below applies those changes, which include allowing guests to attend while maintaining six feet of distance between people who are not related. Given these limits, **in order to allow TWO guests per family to attend, we must schedule three sessions of our Moving Up Ceremony - please see the schedule below.**

**Session I - Mr. Casais and Mrs. Levine’s Classes:**

* Ceremony begins in the Switlik Gymnasium at **10:00 AM**.
* Parents/Guardians/Guests must enter through the Switlik Gymnasium Doors and adhere to all COVID-19 health requirements. (Only two guests per family will be permitted)
* All guests must fill out a COVID Health Screening Form **two days prior to the ceremony**. **(click** [**HERE**](https://docs.google.com/forms/d/100ELKosSi6jdxsA8fKw7s5iPxGPhppaeABBSWiycg04/edit?ts=609565d0) **for form)**
* Doors will open at **9:45 AM**.
* Parents/Guardians may park in the main parking lot and smaller lot by parent drop off.

**Session II - Ms. Padron’s and Mrs. Vlahos’ Classes:**

* Ceremony begins in the Switlik Gymnasium at **11:30 AM**.
* Parents/Guardians/Guests must enter through the Switlik Gymnasium Doors and adhere to all COVID-19 health requirements. (Only two guests per family will be permitted)
* All guests must fill out a COVID Health Screening Form **two days prior to the ceremony. (click** [**HERE**](https://docs.google.com/forms/d/100ELKosSi6jdxsA8fKw7s5iPxGPhppaeABBSWiycg04/edit?ts=609565d0) **for form)**
* Doors will open at **11:15 AM**.
* Parents/Guardians may park in the main parking lot and smaller lot by parent drop off.

**Session III - Full Remote Classes: Mrs. Avila, Mrs. Jones, Mrs. Majors, Mr. Mosciatello, and Ms. Paquette:**

* Ceremony begins in the Switlik Gymnasium at **2:15 PM**.
* Parents/Guardians/Guests must enter through the Switlik Gymnasium Doors and adhere to all COVID-19 health requirements. (Only two guests per family will be permitted)
* All guests must fill out a COVID Health Screening Form Two **days prior to the ceremony**. **(click** [**HERE**](https://docs.google.com/forms/d/100ELKosSi6jdxsA8fKw7s5iPxGPhppaeABBSWiycg04/edit?ts=609565d0) **for form)**
* Doors will open at **2:00 PM**.
* Parents/Guardians may park in the main parking lot and smaller lot by parent drop off.

**REGARDING GUESTS:**

* Each 5th grade student will be permitted to invite **TWO guests per family to attend the live ceremony**.
* Unfortunately, ***we cannot offer more tickets***, given the state-mandated limits and spacing requirements; guidelines still require six feet of space between guests who are not related. (If requirements change, we will adjust accordingly.)
* For family members who cannot join us at this live event, **all Moving Up Ceremonies will be broadcast on our JTV YouTube Channel.** Full broadcast details and links will be available on the [**school website**](https://www.jacksonsd.org/Domain/13)**.**
* All adult guests entering the building must have **proper photo ID, event tickets, and are asked to wear a face covering *at all times.***
* We kindly request that younger siblings not attend the ceremony to ensure student safety and accountability. However, if a younger sibling who is one of our students will be attending, we request that you keep them out of school for the day, as we will not be in a position to sign any students out of class to attend the ceremony.
* Please remember that **ALL** guests (*even if they are a sibling*) will be included in the attendance count and must be one of your two ticketed guests in order to attend.

**SAFETY:**

* We are asking all guests to fill out a COVID Health Screening Form to ensure the safety of all of our students and guests. Please fill out the COVID Health Screening Form **TWO DAYS PRIOR** to this ceremony, so we can certify that all attendees understand our COVID safety protocols.
* [**A link to this form can be found here.**](https://docs.google.com/forms/d/100ELKosSi6jdxsA8fKw7s5iPxGPhppaeABBSWiycg04/edit?ts=609565d0)

**IF YOU ARE TAKING YOUR CHILD HOME WITH YOU AFTER THE CEREMONY:**

* If you plan on signing your child out of school after the Moving Up Ceremony, your child’s teacher must be notified by email on or before **Tuesday, June 8, 2021**.
* Following the ceremony, all parents/guardians will leave the building without students and the students will return to their homeroom. Those parents, wishing to sign out their child, may go to the appropriate teacher table outside of the gymnasium and wait for their child to be called from their homeroom. Parents MUST show ID to the staff assigned to the individual tables. Thank you for your patience and cooperation during this time.

We are excited to be able to offer this event to our 5th graders, and we kindly ask for the cooperation of everyone who attends to make this a safe and enjoyable event for all.

Sincerely,

Kathleen McKiernan

Principal, Switlik Elementary School